



# CERTIFICATE OF COMPLIANCE

This is to certify that the

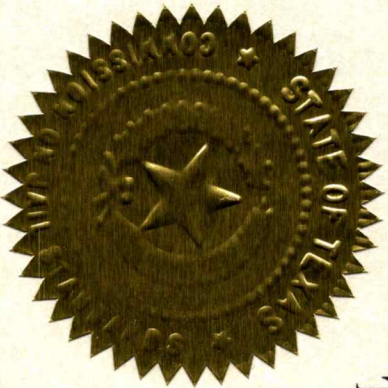
## BRAZOS COUNTY JAIL

Has been duly inspected on  
June 29-July 1, 2020

and has been found that date to be in compliance with

### Texas Minimum Jail Standards

Under Authority of Government Code,  
Chapter 511, Texas Commission On Jail Standards



*Brandon S. Wood*

Brandon S. Wood, Executive Director

# TEXAS COMMISSION ON JAIL STANDARDS

EXECUTIVE DIRECTOR  
Brandon S. Wood



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July 2, 2020

Sheriff Christopher C. Kirk  
Brazos County Sheriff's Office  
1700 Highway 21 West  
Bryan, TX 77803

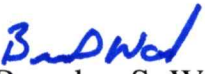
Dear Sheriff Kirk,

The most recent inspection of the Brazos County Jail on June 29-July1, 2020 by Texas Commission on Jail Standards Inspector Jennifer Shumake has demonstrated that your facility is in compliance with Texas Minimum Jail Standards.

Enclosed you will find Certificate of Compliance for the Brazos County Jail.

If you have any questions, please feel free to contact me.

Respectfully,

  
Brandon S. Wood  
Executive Director

BW/sh

cc: Judge Duane Peters, Brazos County

**\*\*Note:** Please be advised that technical assistance was provided in some areas. The Requirements Review has been attached for your review to ensure that you are fully aware of the issues. Failure to address the technical assistance areas in a timely manner may result in the issuance of a notice of non-compliance.

Judge Bill Stoudt, Longview, Chair  
Dr. Esmail Porsa, M.D., Parker, Vice-Chair  
Melinda E. Taylor, Austin

Sheriff Dennis D. Wilson, Groesbeck  
Sheriff Kelly Rowe, Lubbock  
Patricia M. Anthony, Garland

Commissioner Ben Perry, Waco  
Duane Lock, Southlake  
Monica McBride, Alpine

"The Commission on Jail Standards welcomes all suggestions and will promptly respond to all complaints directed against the agency or any facilities under its purview".  
*To empower local government to provide safe, secure and suitable local jail facilities through proper rules and procedures while promoting innovative programs and ideas*

TEXAS COMMISSION ON JAIL STANDARDS - INSPECTOR REQUIREMENTS REVIEW

  
 Jennifer Shumake, TCJS Inspector

Facility Name: Brazos County Jail

Date: June 29 - July 1, 2020

Chapter	Title	Comments
259	New Construction	Conducted a walk through inspection of the facility.
261	Existing Construction	Not applicable.
263	Life Safety	Inspected life safety equipment and conducted and observed emergency drill. Reviewed documentation. Conducted staff interviews. <b>Technical Assistance provided.</b> While reviewing Generator # 2 log, it was observed that the full load test for July and August of 2019 and for April of 2020 was not documented as a full load test but as a normal test. This inspector recommended that the administration implement a plan of action to conduct the full load test on the same date every month to avoid any further confusion. <b>Follow-up action required.</b> The administration will email this inspector a plan of action within the next 30 days.
265	Admission	Reviewed a random sample of 50 inmate files. Interviewed staff. Reviewed policy.
267	Release	Reviewed a random sample of 10 inmate files. Interviewed staff.
269	Records/Procedures	Reviewed policy and documentation. Interviewed staff and reviewed ADA compliance evaluation.
271	Classification	Reviewed a random selection of 50 inmate files. Reviewed staff training records. Reviewed internal classification audits. Reviewed policy. Interviewed staff. <b>Technical Assistance provided.</b> While reviewing the inmate classification files, this inspector observed that on occasion the jailers did not provide the full 24 hours to the inmates after the inmates were notified of claimed violations or charges against him or her before signing the discipline waiver. This inspector recommended that the administration implement a plan of action to ensure that reassessments for classification always occur after inmates are found guilty in a discipline hearing or when the inmates sign a waiver as required by minimum jail standards. <b>Follow up action required.</b> The administration will email this inspector a plan of action within 30 days.
273	Health Services	Reviewed a random selection of 50 files. Interviewed staff and inmates. Reviewed training records. Reviewed policy. <b>Technical Assistance Provided.</b> While reviewing the inmate suicide prevention training plan, it was determined that the training plan has been submitted by the administration to TCJS Program Specialist Lupe Moreno. Revisions by Ms. Moreno have been requested. This inspector recommended that the administration amend verbiage to include the operations of what the jail is practicing and operate according to the approved plan. <b>Technical Assistance Provided.</b> - While reviewing the inmate files, this inspector observed that on occasion the magistrate was not notified within the 12 hours as required by Article 16.22 of the Code of Criminal Procedures. This inspector recommended that the administration implement a plan of action to ensure that the magistrate is consistently notified as required. <b>Follow-up action required.</b> The administration will email this inspector a plan of action within 30 days.
275	Supervision	Reviewed a random selection of 30 officer TCOLE certification records. Reviewed officer documentation. Interviewed staff. <b>Technical Assistance Provided.</b> While conducting the walk-through of the jail, this inspector observed that at times intercoms were not answered in a timely manner. This inspector recommended that the administration conduct roster training to ensure that responding to the intercoms are made a priority by the control room jailers. <b>Follow-up action required</b> : The administration will conduct roster training for the control room staff and email the roster to this inspector within 30 days.
277	Personal Hygiene	Conducted a facility walk through. Reviewed facility schedule.

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**TEXAS COMMISSION ON JAIL STANDARDS - INSPECTOR REQUIREMENTS REVIEW**

279	Sanitation	Conducted a facility walk through. Interviewed staff and inmates. Reviewed policy. <b>Technical Assistance Provided.</b> While conducting the walk-through of the jail, this inspector observed that the inmates had excessive amounts of property in their cells. There were combustibles on the light fixtures, dirty vents through out the jail, sinks that were slow to drain, a shower panel in 4D was coming off the wall and a few intercoms did not work as designed. The intercoms were repaired while this inspector was on-site. There were some toilets out of service and multiple sinks that did not have hot/cold water. This inspector did ask for the open work orders. Initially, the amount of open work orders were excessive. However, due to technical and operational issues, it was later determined that only a third of the open work orders were still open and that the maintenance team would address the issues in a timely manner. This inspector also observe a rodent in an inmate living area which was caught on a sticky pad. Upon inmate interview, the inmates did not insinuate that there was a rodent problem within the jail but occasionally that there were mice. <b>Follow up action required.</b> The administration will email this inspector a plan of action to address any and all maintenance issues within the next 30 days.
281	Food Service	Conducted walk through inspection in kitchen area. Interviewed staff. Reviewed documentation. <b>Technical assistance provided</b> - The last food menu was reviewed and approved by a dietician on June 13, 2019. Although the menu was past the one year mark, the administration was able to have the dietician approve the menu while this inspector was still on-site. This inspector also observed that the dinner menu was missing the vegetable on the tray. The kitchen staff advised this inspector that the vegetable did not come in on the food truck. This inspector recommended that the administration always ensure that the meals are served according to the approved menu. <b>Follow-up action required.</b> The administration will email this inspector roster training for the kitchen staff within the next 30 days.
283.1	Discipline	Reviewed 20 disciplinary hearing records. Interviewed staff and inmates. Reviewed policy. Reviewed inmate rules. <b>Technical Assistance provided.</b> While reviewing disciplinary files, this inspector observed that on occasion the jailers did not provide the full 24 hours to the inmates after the inmates were notified of claimed violations or charges against him or her before signing the discipline waiver. . <b>Follow-up action required.</b> The administration will email this inspector a plan of action within 30 days.
283.3	Grievance	Reviewed 26 inmate grievance/complaints. Reviewed policy. Interviewed staff and inmates.
285	Exercise	Walk through of exercise area conducted. Reviewed documentation. Interviewed staff and inmates.
287	Education/Library	Reviewed policy and schedule. Interviewed staff and inmates.
289	Work Assignments	Reviewed policy and schedule. Interviewed staff and inmates.
291.1	Telephone	Reviewed policy and schedule. Interviewed staff and inmates.
291.2	Correspondence	Reviewed policy and schedule. Interviewed staff and inmates.
291.3	Commissary	Reviewed policy and schedule. Interviewed staff and inmates.
291.4	Visitation	Reviewed policy and schedule. Interviewed staff and inmates.
291.5	Religious Practices	Reviewed policy and schedule. Interviewed staff and inmates.
xxx	Variances	Not applicable.
xxx	Remedial Orders	Not applicable.
xxx	Complaints	Not applicable.
xxx	CCQ	CCQ inquiries are being submitted through TLETS as required.

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